

Southwest Area Overhead ROSS Self-Status in 2005

The Southwest Area, under direction from the Southwest Coordinating Group, will be requiring that all overhead, regardless of agency, use the Self-Status feature in ROSS to update and maintain availability. Implementation will take place prior to the 2005 fire season. The following are guidelines for ROSS self-statusing in the Southwest Area.

The zone or unit dispatch will initially be responsible for setting up usernames and passwords for each individual or their supervisor. Once a username and password are assigned to these individuals, it will be incumbent upon the resource to maintain their own availability and dispatch will no longer status these personnel except under extenuating circumstances.

Types of Overhead

There are instances where the dispatch office will have the discretion to determine the appropriate status method depending on the type of overhead resource. These will be divided into:

Single Resource Overhead

Incident Management and Administrative Team Members (Agency)

EFF / AD Overhead – Teams / Single Resource

Engine / Handcrew / Helicopter Overhead

Single Resource Overhead

These individuals will be given a username and password by their dispatch office and will be required to status themselves via the internet. In some cases, a supervisor may be given the status rights for his/her subordinate personnel. The dispatch office and supervisor will decide on the best approach. The dispatch office will only assist in the case that the overhead is unable to perform this action.

Incident Management and Administrative Team Members (Agency)

This includes all Type One, Two, Fire Use, Buying, and Administrative Teams. All agency individuals on a team will be required to status themselves as Available – Local. When the team is inactive and free-lancing is allowed, each member will status as appropriate.

EFF / AD Overhead – Teams / Single Resource

The method of status for EFF / AD Overhead on teams and as single resources will be left up to the Zone or unit dispatch. The local dispatch will reserve the right to status AD's within the dispatch office. An AD that is currently committed to a team shall be shown as Available – Local.

Engine / Handcrew / Helicopter Overhead

The Zone or unit dispatch will status these individuals. These resources will typically show Available – Local or Unavailable. The Overhead availability for these resources is not to be confused with the resource itself.

Setting Up Overhead Self-Status – Single Resource

Within ROSS, access the Administration - User Accounts screen.
Scroll through the list to find individual to be set up for web status.

Note - If person needs to be created, go to the resource item screen and create the person, then proceed with the following steps.

Highlight person and enter in a username and password.

Check the appropriate boxes to the right. Check box if they are a ROSS user.

Check box for OH Web Access. If the employee is not a supervisor or does not need a supervisor to web status for them, leave supervisor web access box unchecked.

Click save. *Note* - If this is a newly created overhead, enter contact information at the bottom of the screen.

Web status instructions for the individual are found on the following pages.

Resource Ordering and Status System (ROSS) - *** PRACTICE ****

File Administration Resource Incident Request Travel Status Window Help

PR IL RE 1 0

User Accounts User: KJAYCOX @ NM-SWC R ? X

Users

NAME	Ross User	OH Web Access	Gov't Rep	Vendor Rep	Overhead	Supervisor
VIARREAL, JENNIFER L	Yes	Yes	No	No	Yes	No
VILLARD, JAMES D	Yes	No	No	No	Yes	No
WALKER, MARGARET J	Yes	Yes	No	No	Yes	No
webstatus, test	No	Yes	No	No	Yes	No
webstatus2, test	No	No	No	No	No	No
WHETTEN, MARLIN	Yes	Yes	No	No	Yes	No
Widner, Larry	Yes	No	No	No	Yes	No
Wilkerson Tim	Nn	Yes	Nn	Yes	Nn	Nn

User Information

☐ ROSS User

User Name * TESTWEBSTATUS

☒ OH Web Access

Manage Supervised Resources

Supervisor Web Access

Vendor Rep Web Access

Gov't Rep Web Access

AZ-DMQ Manage Home Units

Contacts **Roles**

Contact Method

Type	Entry	Priority
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Setting Up Overhead Self-Status – Supervisor

Within ROSS, access the Administration - User Accounts screen.

Scroll through the list and locate the supervisor.

Highlight the supervisor and check the OH Web Access box and the Supervisor Web Access box.

Next, enter an e-mail address in the contact portion of the bottom of screen.

Then click save. Next click the Manage Supervised Resources button.

Enter in appropriate provider in the boxes and click search.

Pick supervised resources from the list and click Add.

When the supervisor logs into web status, the supervisor can click on My Status or Manage Supervised Employee Status.

Web Status instructions for supervisors are found in the following pages

If the Duty Officer is going to status personnel for a given agency unit, it is recommended that a generic record in the user account screen be set up in ROSS so that the username and password can be used by multiple individuals in the absence of the true supervisor.

For example Smokey Bear Ranger District profile:

In the user account screen in ROSS, a new user would be entered.

Last Name: DUTY OFFICER

First Name: LNF-SMOKEY BEAR RD

Login: DUTYOFFICER

Password: SMOKEYBEAR

ROSS WEB STATUS INSTRUCTIONS - INDIVIDUAL

1.) Open your web browser, and type in the following address: <http://ross.nwcg.gov> , then press enter.

ROSS - Main Page - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites History

Address <http://ross.nwcg.gov> Go Links

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SITE MAP IMPLEMENTATION / TRAINING USER SUPPORT DOWNLOAD APPLICATION

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ROSS Status on the Web is Released
July 23, 2002

Web status is up, running and available. This significantly reduce a dispatch office's need to download instructions for configuration.

If you have any questions, please contact the [ROSS helpdesk](#)

ROSS Statistics
(as of July 31, 2002)

- 171 Dispatch Offices have been using ROSS for Data Administration and Status.
- Resources for Dispatch Offices from 41 States are in the ROSS database.
- 21,882 people have been entered (or imported from REDCARD) in the ROSS database.
 - 20,504 of these people are also resource items.
- 4,512 Organizations have been entered.
 - 1 National Interagency Coordination Center
 - 12 Geographic Areas (11 US + 1 Canada)
 - 243 Local Dispatch Centers
 - 3 National Caches

(1 item remaining) Downloading picture <http://fastcounter.bcentral.com/fastcounter?2114102+4228211...>

Start Internet 100% 3:04 PM

2.) The screen displayed should appear. If you click on the word “Status” in the title, you will be connected to the web status.

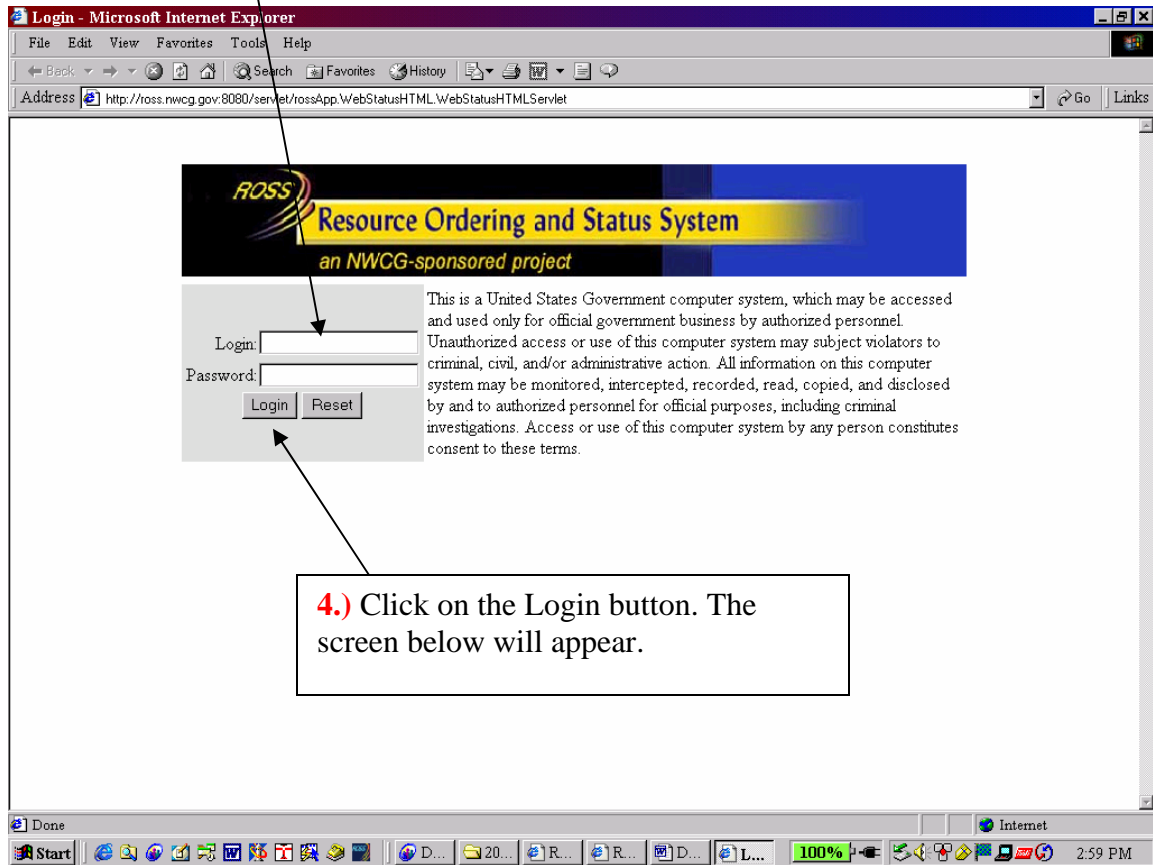
You may also go to <http://www.fs.fed.us/r3/fire> , click the dispatch link, then ROSS Self-Status.

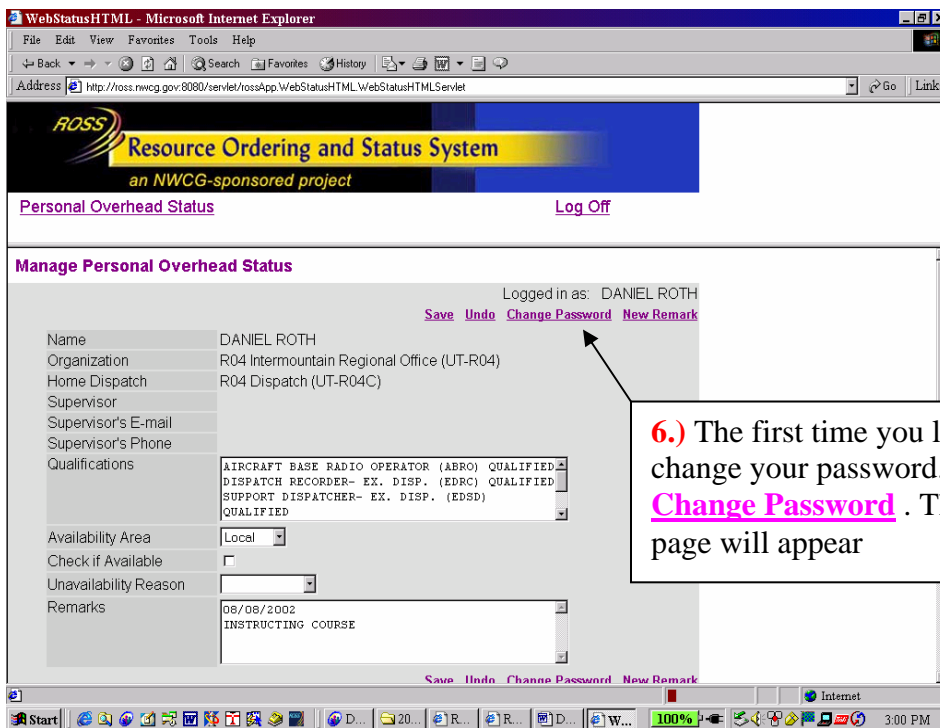
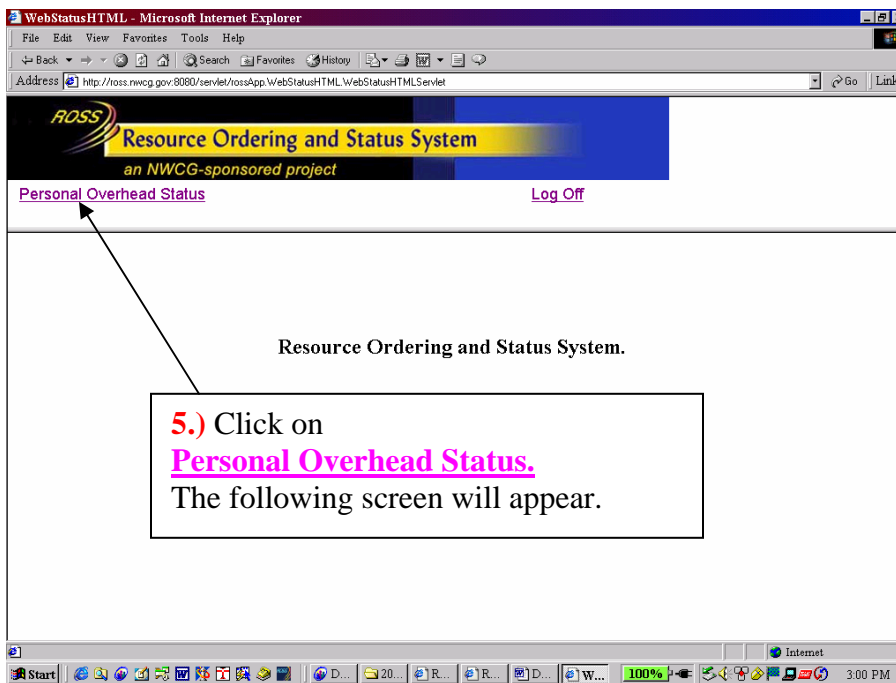
3.) Type in Login name and Password. To start your Login and Password are your first initial and your last name all in capital letters. Please change this to whatever you can remember the first time you log on.

For example John Doe would initially have:

Login: JDOE

Password: JDOE





WebStatusHTML - Microsoft Internet Explorer

Address: http://ross.nwccg.gov:8080/servlet/rossApp.WebStatusHTML.WebStatusHTMLServlet

ROSS Resource Ordering and Status System
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[Personal Overhead Status](#) [Log Off](#)

Change Password

Logged in as: DANIEL ROTH

Enter Old Password

Enter New Password

Confirm New Password

7.) To change the password, enter your current password. Then enter your new password, then enter it again in the Confirm New Password area.

8.) Click on **OK**. Choose something you can remember.

WebStatusHTML - Microsoft Internet Explorer

Address: http://ross.nwccg.gov:8080/servlet/rossApp.WebStatusHTML.WebStatusHTMLServlet

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[Personal Overhead Status](#) [Log Off](#)

Manage Personal Overhead Status

Logged in as: DANIEL ROTH

[Save](#) [Undo](#) [Change Password](#) [New Remark](#)

Name	DANIEL ROTH
Organization	R04 Intermountain Regional Office (UT-R04)
Home Dispatch	R04 Dispatch (UT-R04C)
Supervisor	
Supervisor's E-mail	
Supervisor's Phone	
Qualifications	AIRCRAFT BASE RADIO OPERATOR (ABRO) QUALIFIED DISPATCH RECORDER- EX. DISP. (EDRC) QUALIFIED SUPPORT DISPATCHER- EX. DISP. (EDSD) QUALIFIED
Availability Area	Local
Check if Available	<input type="checkbox"/>
Unavailability Reason	
Remarks	08/08/2002 INSTRUCTING COURSE

[Save](#) [Undo](#) [Change Password](#) [New Remark](#)

9.) To change your status, select your Availability Area (Local, GACC, or National)

10.) Check the "Check if Available" box. (If you don't check this box you are listed as unavailable.) Then click **Save**.

WebStatusHTML - Microsoft Internet Explorer

Address: http://ross.nwccg.gov:8080/servlet/rossApp.WebStatusHTML.WebStatusHTMLServlet

ROSS Resource Ordering and Status System

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[Personal Overhead Status](#) [Log Off](#)

Supervisor's E-mail: _____
 Supervisor's Phone: _____
 Qualifications: AIRCRAFT BASE RADIO OPERATOR (ABRO) QUALIFIED
 DISPATCH RECORDER- EX. DISP. (EDRC) QUALIFIED
 SUPPORT DISPATCHER- EX. DISP. (EDSD) QUALIFIED

Availability Area: Local
 Check if Available: ☐
 Unavailability Reason: _____
 Remarks: 08/08/2002
 INSTRUCTING COURSE

[Save](#) [Undo](#) [Change Password](#)

Unavailability Periods

	FROM	TO	REASON
<input type="radio"/>	05/05/2002	05/10/2002	Management
<input type="radio"/>	05/15/2002	05/16/2002	Management
<input type="radio"/>	05/19/2002	05/24/2002	Management

[Delete](#) [Add](#) [Edit](#)

11.) To add, delete, or edit periods of unavailability (ie. You are not available for assignment because of your 3 week vacations in Hawaii, etc.). select **Delete**, **Add**, or **Edit** the following screen will appear.

WebStatusHTML - Microsoft Internet Explorer

Address: http://ross.nwccg.gov:8080/servlet/rossApp.WebStatusHTML.WebStatusHTMLServlet

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[Personal Overhead Status](#) [Log Off](#)

Add or Edit Unavailability

Unavailability Period

FROM (required)

TO (required)

REASON (required)

[OK](#) [Cancel](#)

12.) Select the appropriate FROM/TO date from the calendars and the REASON for unavailability from the pick list. Click **OK**.

WebStatusHTML - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites History

Address http://ross.nwccg.gov:8080/serlet/rossApp.WebStatusHTML.WebStatusHTMLServlet Go Links

ROSS Resource Ordering and Status System

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[Personal Overhead Status](#) [Log Off](#)

Supervisor's E-mail
Supervisor's Phone
Qualifications AIRCRAFT BASE RADIO OPERATOR (ABRO) QUALIFIED
DISPATCH RECORDER- EX. DISP. (EDRC) QUALIFIED
SUPPORT DISPATCHER- EX. DISP. (EDSD) QUALIFIED

Availability Area Local

Check if Available ☐

Unavailability Reason

Remarks 08/08/2002
INSTRUCTING COURSE

[Save](#) [Undo](#) [Change Password](#) [New Remark](#)

Unavailability Periods

	FROM	TO	REASON
<input checked="" type="radio"/>	05/05/2002	05/10/2002	Management
<input checked="" type="radio"/>	05/15/2002	05/16/2002	Management
<input checked="" type="radio"/>	05/19/2002	05/24/2002	Management

[Delete](#) [Add](#) [Edit](#)

[Delete](#) [Add](#) [Edit](#)

13.) Click on [Save](#) in this section.

14.) Click on [Log Off](#).

Start Internet 100% 3:01 PM

ROSS WEB STATUS INSTRUCTIONS - SUPERVISOR

1.) Open your web browser, and type in the following address: <http://ross.nwcg.gov> , then press enter.

ROSS - Main Page - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites History

Address <http://ross.nwcg.gov> Go Links

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 - 243 Local Dispatch Centers
 - 3 National Caches

(1 item remaining) Downloading picture <http://fastcounter.bcentral.com/fastcounter?2114102+4228211...>

Start Internet 100% 3:04 PM

2.) The screen displayed should appear. If you click on the word “Status” in the title, you will be connected to the web status.

3.) Type in Login name and Password that has been established by dispatch in all capital letters.

Your profile:

Login:

Password:

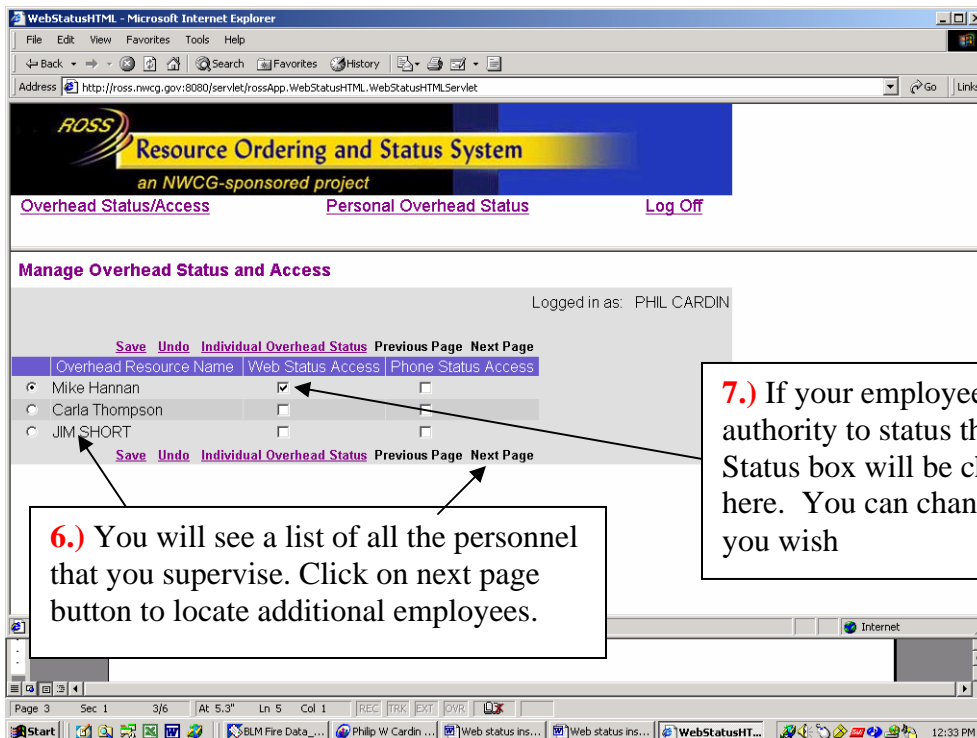
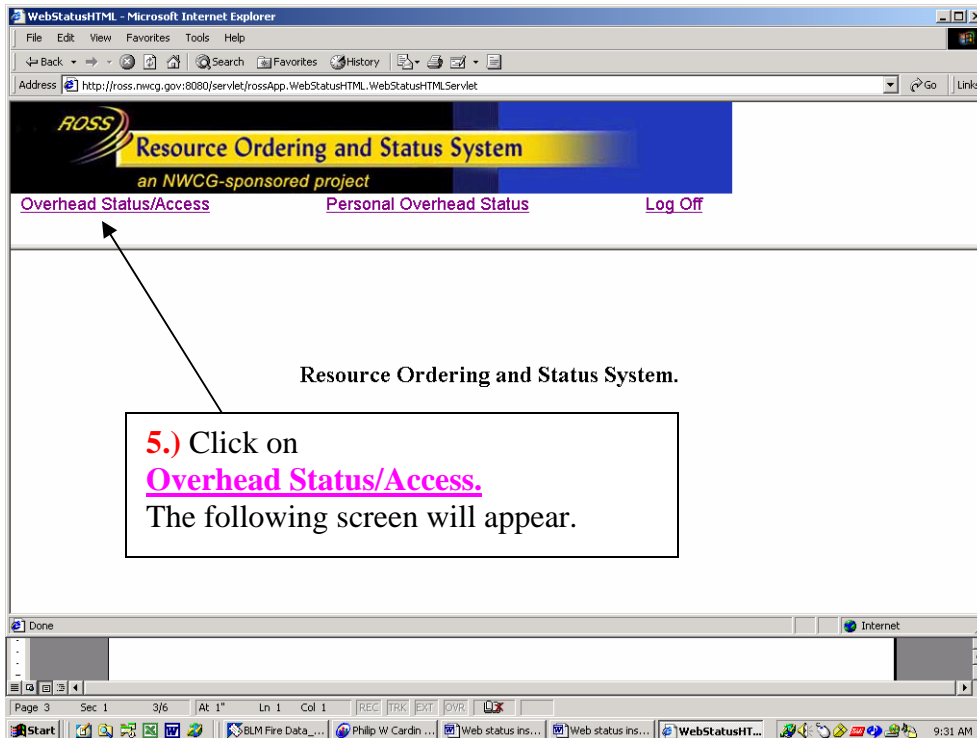
ROSS
Resource Ordering and Status System
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Login:
Password:

Login Reset

This is a United States Government computer system, which may be accessed and used only for official government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be monitored, intercepted, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including criminal investigations. Access or use of this computer system by any person constitutes consent to these terms.

4.) Click on the Login button. The screen below will appear.



As the Supervisor you are going to be the one that changes the status for your subordinates, and you will need to do the following:

WebStatusHTML - Microsoft Internet Explorer

Address: <http://ross.nwcc.gov:8080/servlet/rossApp.WebStatusHTML.WebStatusHTMLServlet>

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[Overhead Status/Access](#) [Personal Overhead Status](#) [Log Off](#)

Manage Overhead Status and Access

Logged in as: PHIL CARDIN

[Save](#) [Undo](#) [Individual Overhead Status](#) [Previous Page](#) [Next Page](#)

Overhead Resource Name	Web Status Access	Phone Status Access
<input checked="" type="radio"/> Mike Hannan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/> Carla Thompson	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/> JIM SHORT	<input type="checkbox"/>	<input type="checkbox"/>

[Save](#) [Undo](#) [Individual Overhead Status](#) [Previous Page](#) [Next Page](#)

8.) Select the employee that you wish to change by clicking the button next to their name and then clicking on the Individual Overhead Status Link

WebStatusHTML - Microsoft Internet Explorer

Address: <http://ross.nwcc.gov:8080/servlet/rossApp.WebStatusHTML.WebStatusHTMLServlet>

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[Overhead Status/Access](#) [Personal Overhead Status](#) [Log Off](#)

Manage Individual Overhead Status

Logged in as: PHIL CARDIN

[Save](#) [Undo](#) [Change Password](#) [New Remark](#)

Name: Carla Thompson
Organization: Medford District BLM (OR-MED)
Home Dispatch: Medford Interagency Communication Center (OR-MIC)
Supervisor: PHIL CARDIN
Supervisor's Email: pcardin@fs.fed.us
Supervisor's Phone:
Qualifications: DISPATCH RECORDER- EX. DISP. (EDRC) QUALIFIED
FIREFIGHTER (FFT2) QUALIFIED
INITIAL ATTACK DISPATCHER (IADP) QUALIFIED
SUPPORT DISPATCHER- EX. DISP. (EDSD)
Availability Area: Local
Check if Available: ☐
Unavailability Reason: Personal
Remarks: No remarks are available

[Save](#) [Undo](#) [Change Password](#) [New Remark](#)

9.) To change their status, select the Availability Area (Local, GACC, or National)

10.) Check the "Check if Available" box. (If you don't check this box they are listed as unavailable.) Then click [Save](#).

WebStatusHTML - Microsoft Internet Explorer

Address: http://ross.nwgc.gov:8080/servlet/rossApp.WebStatusHTML.WebStatusHTMLServlet

ROSS Resource Ordering and Status System

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[Overhead Status/Access](#) [Personal Overhead Status](#) [Log Off](#)

Name: Carla Thompson
 Organization: Medford District BLM (OR-MED)
 Home Dispatch: Medford Interagency Communication Center (OR-MIC)
 Supervisor: PHIL CARDIN
 Supervisor's Email: pcardin@fs.fed.us
 Supervisor's Phone:
 Qualifications: DISPATCH RECORDER- EX. DISP. (EDRC) QUALIFIED
 FIREFIGHTER (FFT2) QUALIFIED
 INITIAL ATTACK DISPATCHER (IADP) QUALIFIED
 SUPPORT DISPATCHER- EX. DISP. (EDSD)
 Availability Area: Local
 Check if Available: ☐
 Unavailability Reason: Personal
 Remarks: No remarks are available

[Save](#) [Undo](#) [Change Password](#)

Unavailability Periods

FROM	TO	REASON

[Delete](#) [Edit](#) [Add](#)

11.) To add, delete, or edit periods of unavailability (i.e. They are not available for assignment because of vacation, etc.). select [Delete](#), [Add](#), or [Edit](#) the following screen will appear.

WebStatusHTML - Microsoft Internet Explorer

Address: http://ross.nwgc.gov:8080/servlet/rossApp.WebStatusHTML.WebStatusHTMLServlet

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[Overhead Status/Access](#) [Personal Overhead Status](#) [Log Off](#)

Add or Edit Unavailability

Unavailability Period

FROM (required):

TO (required):

REASON (required):

[OK](#) [Cancel](#)

12.) Select the appropriate FROM/TO date from the calendars and the REASON for unavailability from the pick list. Click **OK**.

WebStatusHTML - Microsoft Internet Explorer

Address: http://ross.nwgc.gov:8080/servlet/rossApp.WebStatusHTML.WebStatusHTMLServlet

ROSS Resource Ordering and Status System

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[Overhead Status/Access](#) [Personal Overhead Status](#) [Log Off](#)

Organization: Medford Interagency Center (OR-MIC)
Home Dispatch: Medford Interagency Communication Center (OR-MIC)
Supervisor: PHIL CARDIN
Supervisor's Email: pcardin@fs.fed.us
Supervisor's Phone:
Qualifications: DISPATCH RECORDER- EX. DISP. (EDRC) QUALIFIED
FIREFIGHTER (FFT2) QUALIFIED
INITIAL ATTACK DISPATCHER (IADP) QUALIFIED
SUPPORT DISPATCHER- EX. DISP. (EDSD)
Availability Area: Local
Check if Available: ☐
Unavailability Reason: Personal
Remarks: No remarks are available

[Save](#) [Undo](#) [Change Password](#) [New Remark](#)

Unavailability Periods

	FROM	TO	REASON	Delete	Edit	Add
12/03/2002	12/18/2002	Management		Delete	Edit	Add

13.) Click on **Save** in this section.

14.) Click on **Log Off**.